NEW VETERAN STUDENT &/or DEPENDENT of VETERAN STUDENT CHECKLIST

1. Apply for the **GI Bill® Educational Benefits on-line at:**(https://www.benefits.va.gov/gibill/apply.asp)
   - For questions pertaining to eligibility for Veteran Benefits contact the VA at (800) 827-1000 or (888) 442-4551

2. Apply for **Admission** to Los Angeles Southwest College (http://www.lasc.edu). If student has attended any previous colleges, have **Transcripts** mailed directly to the Admissions & Records Office. (This applies even if the attendance is for a short period of time with no units completed.)

3. Complete the on-line student **Orientation located in your Student Portal** to receive necessary information on academic programs, policies and procedures, and student support services at (https://laccd.craniumcafe.com/group/admissions-and-records-lasc/lobby) .You will have to register and use your login and password information. This on-line orientation will provide you with an overview of the different resources and support services that are available for your success.

4. Apply for **Financial Aid**
   - Apply by submitting the FAFSA on-line at www.fafsa.gov where you will first need to obtain an **FSA ID** https://studentaid.gov/fsa-id/create-account/launch
   - Make sure to add LASC's federal ID#: **007047**

5. Schedule a **Veteran Counselor Appointment via** The Veterans Resource Center to create a **Veterans' Student Educational Plan (VSEP)**, the following items are **required** during the appointment:
   - Copy of **DD-214 (of the eligible Veteran. This document is, also, required for dependents.)**
   - **Certificate of Eligibility** (COE) or the Tungsten **VR& E Authorization** for Ch.31 (*provided by VA once you are approved for educational benefits*)
   - MUST provide any and all unofficial transcripts from other institutions of attendance (if applicable)
   - **LASC Student ID #** (starts w/ 88- or 900-) **and** Veterans' Intake Form located on The Veterans Resource Center page under the "**IMPORTANT INFO & FORMS**" tab.

6. **Enroll in Classes** (*You will **only** be paid for courses listed on your VSEP*)
   - Log into Student Portal, select enroll.
   - Select semester(s) for which you want to enroll.
   - Click add a class, click on search icon, find your course, select it.

7. As of Summer 2022, a **Veterans' Request for Certification Form** located on The Veterans Resource Center page **must** be submitted to the SCO &/or the Veterans' Counselor **for each semester** the Veteran student &/or dependent would like to utilizes VA educational benefits (GI Bill® Programs).

8. During each semester, schedule an appointment with the **Veterans Counselor** for a **Follow-Up**. (Note: if you **add** or **drop** any classes listed, let the **School Certifying Official** (SCO) know immediately, failure to do so may result in garnished VA payments. NOTE: You may repeat courses, only if deemed necessary for the completion of your program of study.