



**Los Angeles Southwest College
Faculty Meeting Minutes**

Date: October 24, 2016

Time: 4:30 - 6:00 p.m.

Recorder: Rosa Song

Attendance: Dr. Catherine Azubuiké, Dr. Nkonye Ezeobah, Indiana McClellan, Dr. Vicky Omuson, Rosa Song, Lorna Thompson, Dr. Elizabeth Wider

ITEM	DISCUSSIONS	ACTIONS / FOLLOW-UP
Approval of Minutes of 9-26-2016	Dr. Azubuiké requested staff to review last minute.	Minutes approved with corrections
Committee Reports	<p><u>Program Review</u> – Dr. Wilder reported the following: 6-year report postpone. Annual report will still be done. Dr. Wilder assigned as the Initiator for the nursing department in the program review committee and will obtain data to use for the nursing annual report. New chair for the committee was selected.</p> <p><u>SLO</u> – meetings are held on Thursdays now; since most faculty members are in clinical, Dr. Azubuiké will attend in the future.</p> <p><u>Budget</u> – meeting dates keep changing.</p> <p><u>Academic Senate</u> – Dr. Montana stated that LASC and Harbor are down on FTE’s while all other sister colleges are up, we are currently the lowest. FTE’s are obtained with 35 students in 3 unit classes. For nursing, we need 27 students for 4.5 unit classes.</p> <p><u>Curriculum</u> – the moment you are hired, you can apply to be an Assistant Professor upon hire when you apply.</p> <p><u>Facility</u> – rooms on the 4th floor of COX building are for private study, and only small classes are available; therefore, not suitable for nursing classes. Rooms on the 5th floor have computers; however, no internet access.</p> <p><u>COADN</u> – Dr. Azubuiké could not attend the fall 2016 COADN Conference in San Francisco due to multiple reports she has to complete. The three Assistant Directors need to be involved, so that situations like this they can take turns to attend some of the meetings.</p>	<p>Canvas training will be scheduled by Dr. Azubuiké for faculty.</p> <p>Teddy Stallard story was recommended for faculty to watch on YouTube.</p> <p>Recommended faculty to review their inbox for emails from ECD. ECD recommends: - using the new form on section 8. - 3 minimum SLO’s required for each course.</p>



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	<p><u>CTE Department chairs, Deans and the President meeting:</u></p> <p>Reports were provided by all Departments.</p> <p>Dr. Bradford – talked about accreditation, budget, SLO’s, etc... as well as 7 faculty positions still needed to be filled.</p> <p>LACCD promise was discussed.</p> <p>Professional development workshop – focus on soft skills and student services.</p> <p>VP Dr. Hall – new VP for administration, in charge of budget.</p> <p>LASC is in Deficit of almost 3 million. We need to increase our FTE’s to fix this deficit.</p> <p>Facilities – pending on bond money. Master plan – nursing building will be the priority when bond money is approved. If not approved, nursing will be assigned to TEC building. By 2019 – projected new science building in front of COX building.</p>	
First 8 Weeks Reports on Attrition	<p>N501A – no fails N503B – 5 fails N506B – no fails, 30 pass N502B – no fails, 23 pass</p>	
Open Forum Adjournment at 6:00 pm.	<p>Bathroom has a leak and caused flooding. No internet access in the classrooms.</p>	<p>Please complete the work environment survey sent to faculty email.</p>