

October 19, 2009

To All Full-Time Faculty

From: Academic Rank Committee
Los Angeles Southwest

Procedure for Advancement in Academic Rank

Friday, December 11^h, 2009 is the deadline for submitting applications for consideration of advancement in academic rank for the 2009--2010 year.

You may obtain an application for Academic Rank Advancement from the Chair of the Academic Rank Committee or Academic Rank Committee members.

Using as a guide the "Academic Rank Policy for the Los Angeles Community Colleges, complete the appropriate sections of the application form. A copy of the "Academic Rank Policy" can also be obtained from the Chair of the Committee.

Mail the form directly to Personnel Operations Branch at the District Office.

Personnel will return the form to the applicant with verification of service.

Submit a copy of this form to the Chair of the Committee.

Note: For the rank of Professor an additional Form, "Application for Rank of Professor," must be submitted. Obtain a copy from the chair of the committee.

Sometime after March 1, 2010, the President of the College will notify the applicant of the action taken by the committee. The actual award will be presented during flex day program.

Please make duplicate copies of all paperwork submitted to the Academic rank Committee.

Academic Rank Committee 2009-2010

Kaaran Abdullah, Chair
Albert Cowart,
Reggie Morris
Robert Vance
Norris Miller
Jonathan Bremen