Accreditation Report Cliff Notes

The following information can be found in the 2013 Follow-Up Report to the ACCJC posted online.

RECOMMENDATION #1: PLANNING
- The current Strategic Planning Handbook was developed in 2002 (pg 2)
- The Integrated College Operational Plan (ICOP) is designed to move the College’s three-year strategic plan forward. The ICOP is developed each year from program reviews and other plans submitted by college committees (pg 6)
- The College has five institutional SLOs: 1) Communication, 2) Cognition, 3) Information Competency, 4) Social Responsibility and 5) Personal and Professional Development (Website)

RECOMMENDATION #2: FUNCTIONAL WEBSITE
- Each academic department has a webpage, which includes at a minimum a faculty roster and academic information (pg 13)
- The student services pages include office hours, activities, program information and contacts (pg 13)
- A draft website maintenance policy is under review to ensure information accuracy and consistency (pg 12)

RECOMMENDATION #3: AVAILABILITY OF SERVICES
- Students have access to the following online services:
  - Tutoring (Smarthinking) and tutor scheduling (TutorTrac)
  - eAdvising (Ask a Counselor)
  - Workshops (Student Lingo)
  - Check grades and transcripts (Admissions)
  - Assistance with orientation steps (Student Services)
  - Register for classes online (Admissions)
  - Student email (LACCD emails)
  - Research eDatabases with magazine/journal articles (Library)
  - Download forms and materials from student service programs (Student Services)
  - View the campus’ events and news calendar (Website)

RECOMMENDATION #4: LIBRARY SERVICES
- The library is open six days a week:
  - Monday – Thursday: 7:45 a.m. – 7 p.m. and Friday 7:45 a.m. – 1 p.m.
  - Saturday: 9 a.m. – noon (Website)
- Students, faculty and staff can access several eDatabases featuring periodical, magazine/journal articles and eBooks on or off campus, including eEncyclopedias (pg 24)
- The library has a two-year plan to increase its current holdings (pg 27)

RECOMMENDATION #5: PROFESSIONAL DEVELOPMENT
- Southwest offers staff development workshops based on data gathered from Achieving the Dream surveys (pg 29)
- More training is offered through the Faculty Academy to provide insight into how faculty can better engage students (pg 30)
- Faculty evaluations are rooted in peer review regardless of tenure, probationary or adjunct status (pg 31)

RECOMMENDATION #6: DOCUMENTATION OF ACTIONS
- The College has a “consultative committee structure” (pg 33)
- Committee meeting materials can be accessed through the Faculty and Staff, and Homepage on the website (pg 33)
- The Public Information Officer periodically notifies the campus about updates from college committees, events, programs, news, etc. (pg 33)

If you have questions or concerns, please contact the Accreditation Steering Committee Co-chairs:

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