

# **Budget Committee Meeting Los Angeles Southwest College**

**Minutes (Draft 1, 3/2/2009)**

**Monday, March 02, 2009**

The meeting began at 12:45 p.m.

Members Present:           Doose, Paul  
                                  Thomas-Robertson, Earnestine  
                                  Hamilton, LaVonne  
                                  Harris, Michael  
                                  Roberts, Todd  
                                  Lau, Ron

Members Absent:           Lewis, Patricia

## **Reports and Discussion**

### **1. Committee Purpose**

There was discussion on the purpose of the Committee and history of the Committee. Comments were shared relating to information on the strategic planning process. There was general agreement that the Committee should link the program planning process, budget reports, and budget requests to the Committee recommendations for budget allocations. In support of shared governance at LASW, there were comments on representation, delegation of authority, developing process timelines, and discussion on the Committee's relationship to the LASC President.

Action: Members will see if they have any information on the charge, purpose, process, or related, as pertaining to the College Budget Committee. If there are documents, members would forward the documents to Ron Lau for collection. Reference was made to a recently developed/adopted planning handbook. Ron Lau would review the college website for information relating to the planning and budget process at LASC. These items would be discussed at the next meeting.

### **2. Budget Deficits LASC**

There was discussion on the current budget situation at LASC. There was general agreement that there was a revenue problem and that additional revenues would need to be raised. There was discussion that the current operating constraint of a deficit budget was negatively impacting our ability to plan and manage.

### **3. Fiscal Plan**

The Committee will need to develop a college fiscal plan. Included in the comprehensive fiscal plan will be budget, enrollment projections, faculty plans, staff plan, facilities planning, capital budgets, and linkages to college goals.

### **4. Handouts**

The following handouts were distributed, without discussion:

- A. 2008-09 First Period FTES (District 2/18/2009)
- B. LACCD Fall 2009 FON (District 2/18/2009)
- C. LACCD Sources and Uses of Funds, Unrestricted, December 31, 2008

### **5. Next Meeting**

Paul Doose will survey members for available dates and times. It would be helpful for the Committee to have meetings more frequently than monthly during this developmental period. Suggested timeframe – late March 2009.

The meeting ended at 1:30 p.m.