

Los Angeles Southwest College Annual Program Review Update 2011-2012

Program: _____

Initiator: _____

Other faculty/staff collaborators: _____

Date first draft of review was submitted: _____

Instructions:

- Please answer all relevant areas as thoroughly as possible. Click on hyperlinks (indicated with an underline) to access additional information and instructions.
- The initiator should collaborate with as many department/program members as possible while completing the review.

WE THE UNDERSIGNED CERTIFY WE HAVE READ THIS ANNUAL PROGRAM REVIEW UPDATE AND PROVIDED FEEDBACK TO THE INITIATOR/PROGRAM.

Department Chair

Date

Dean

Date

Chair, Program Review Committee

Date

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Module 1: Enrollment and Success Trends

1. Have there been any changes in the status of your program?
 - a. Have new programs been created or modified by your program?
 - b. Have activities in other programs impacted your program?

If there are no significant changes, mark “N/A” and skip to Question #2.

Enrollment

	2008-2009	2009-2010	2010-2011
Day			
Evening			
Total in Program			
LASC (College-wide)			

Success Rates

	2008-2009	2009-2010	2010-2011
% Day			
% Evening			
% Total			
% at LASC (College-wide)			

2. Please examine the above data. Have there been any significant changes in enrollment or success rates that impact your program? If there are no significant changes in your unit, mark “N/A” and skip to Question #3.

3. What changes, if any, does your program plan to make in order to improve student success? If applicable, create a new Program Objective, and if your plan requires specific resources, make sure those needs are reflected in the Resource Priority Request module.

Module 2: SLO Update

This section focuses on reflections on student learning. To complete this section:

- 1) Meet with your department/group and discuss the student attainment of SLOs (course and program-levels) as well as plans for the improvement of student learning.
- 2) Record the results of your discussion in the *Summary of Group Discussion about Student Learning*. Record action plans in *Description of Action Plans for Improvement Resulting from Analysis of SLO Results*. Store any assessment evidence in folders/files for future reference.

Click [here](#) for a link to all of the degree/certificate programs that now have at least 2 SLOs. Click [here](#) for a link to all course SLOs, including assessment results if applicable.

PROGRAM TITLE(S); Reminder: Program titles refer to titles of certificates, degrees, or disciplines
PROGRAM/DISCIPLINE/DEPARTMENT MEMBERS PRESENT
PRINCIPLE SLOS (COURSE/PROGRAM) DISCUSSED; Reminder: Some course SLOs may be directly linked to your program SLOs
SUMMARY OF GROUP DISCUSSION ABOUT STUDENT LEARNING (Suggested topics of discussion include the following: How are students informed about SLOs? What teaching strategies have been used to address the SLOs and were any strategies implemented as a result of previous assessments? How effective are these strategies? How is SLO achievement measured and what are the results of recent assessments? What can be done in the future to better improve student achievement of SLOs?)

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DESCRIPTION OF ACTION PLANS FOR IMPROVEMENT RESULTING FROM DISCUSSION OF SLO RESULTS. Based on your discussion, list any plans to improve student learning outcomes for your program(s) in Module 5 (Upcoming Program Objectives). Describe the rationale for those objectives here.

How have faculty (full-time and adjunct) and students been made aware of the need to assess SLOs and been included in the assessment activities?

Module 3: Status of Previous Resource Priority Requests (for 2010-2011)

List each of your program’s resource priority requests for 2010-2011 and indicate the status of those resources. (Click [here](#) to access the resource requests.) (To add additional rows: Hit “Tab” at the end of the last row to add an additional blank row. Select the text and check boxes from the row above and press “Edit-Copy.” Click on the blank row and press “Edit-Paste”.)

Resource Request	Funded (Yes or No)	Comments
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Module 4: Status of Previous Objectives (for 2010-2011)

List each of the objectives for your program for 2010-2011. (Click [here](#) to access the objectives.) Describe the progress made on these objectives. (To add additional rows: Hit “Tab” at the end of the last row to add an additional blank row. Select the text and check boxes from the row above and press “Edit-Copy.” Click on the blank row and press “Edit-Paste”.)

Objective	Status Completed = C In Progress = IP Not Implemented = NI	Outcome If “C” evaluate the result If “IP” evaluate the status and plans for continuation of the objective If “NI” state whether the objective will be pushed to the next year or dropped entirely and the rationale behind the decision
	<input type="checkbox"/> Completed <input type="checkbox"/> In Progress <input type="checkbox"/> Not Implemented	
	<input type="checkbox"/> Completed <input type="checkbox"/> In Progress <input type="checkbox"/> Not Implemented	
	<input type="checkbox"/> Completed <input type="checkbox"/> In Progress <input type="checkbox"/> Not Implemented	

Module 5: Upcoming Program Objectives (for 2012-2013)

What objectives and planned activities will you take on next year, 2012-2013? (You may continue objectives from earlier years.) If resources are needed for any objective, be sure to include resource request(s) in Module 6 (Resource Priority Requests).

Rank	Objective	Planned Activities	Individual Responsible	Start Date	End Date

Module 6: Upcoming Resource Priority Requests (for 2012-2013)

Note: All resources requests must be linked to a program objective and to the college strategic plan.

Rank	Resources Requested	Quantity /Units	Upcoming Objective Number Related to this Request	Strategic Goal/Objective Number Related to this Request	Rationale for the Request	Anticipated Total Cost

Module 7: Concluding Comments and Recommendations

- 1. Discuss any special program accomplishments or achievements that have not already been addressed as well as any concluding comments.**

- 2. What recommendations are you making for the improvement of your program based on an overall analysis of this review. When will these recommendations be implemented?**

Feedback

Feedback from Department Chair:

Feedback from Dean:

Feedback from Program Review Committee reviewers: