

Strategic Planning Taskforce (TF)
Minutes
VCR
July 19, 2011
11:00 AM - 12:PM

Present: Trudy Walton, Michael Sutliff, Angelica Ramirez, and Dan Walden

Absent: Alistaire Callender, Al Reed, and Angela Jenks.

- The TF members present reviewed and approved the previous minutes.
- The TF reviewed Michael's work on the ISLOs. There was consensus that we would forward Michael's suggestions to the SLO committee with the following comments: 1) the suggested alternatives for SLO #3 need tweaking (no suggestions for tweaking was offered) 2) Possible Outcome Six would not be forwarded to the SLO committee but used in the development of objectives for the strategic goals. If we received feedback from the SLO committee chair prior to the retreat, we may pass out handouts of our proposed changes along with suggestions of how the retreat participants can provide feedback to the SLO committee who handle the process of making adjustments or changes. But, we will not spend time on ISLOs on the day of the retreat. The purpose in the TF looking at them was to better inform the 2011-2014 Strategic Plan development in a way so that SLOs could be integrated into the goals and objectives of the new strategic plan
- The TF members reviewed the work of Angelica on core values. We agreed that we would notify the absent members of the TF of our intent to send it out campus wide with Angelica's recommendations and seek feedback and comments from the campus. If time is spent on core values on the day of the retreat it should be very limited. Any additional work on formalizing changes on them should be forwarded to the Strategic Planning Committee for finalization and recommendation to the College Council and president.
- The TF reviewed the work of Angela on the strategic goals. All agreed that we were in agreement with her conclusions and would discuss the incorporation of goal 6 into the other 5 with Dean Bugg and Dr. Daniels. After we receive their feedback and comments from absent members we plan to distribute to campus wide email to seek as much feedback as possible prior to the retreat.
- It was suggested that Dan send out a proposed timeline to TF members for the new planning retreat agenda suggested at the last meeting.
- The TF will comment and finalize the agenda and timeline to be sent to the SPC for their feedback and approval.
- TF members were asked to participate in ongoing discussion about the process and prepare for the next meeting.
- The next meeting will be held at Trudy's house from 1pm to 5pm on July 28. Angelica will bring dessert, Dan will bring sodas and Trudy will supply sandwiches. The purpose of this meeting is to develop a slide presentation that will follow the agenda and guide the activities on the day of the retreat. The presentation will be sent to TF members unable to attend on July 28th for their feedback. Dan will provide a laptop and projector.
- REMINDER: a very important meeting of the TF is to be held just prior to the retreat on Friday, August 19th from 10am-1pm with lunch provided in the VCR to finalize the retreat presentation and last minute plans. It was decided to invite the SPC faculty co-chair, Sabrena Turner-Odom to attend this meeting as well.