

**Strategic Planning Taskforce
Minutes
VCR
June 27, 2011
1:00 PM - 3:00 PM**

Present: Angela Jenks, Michael Sutliff, Trudy Walton, and Dan Walden

Absent: Alistaire Callender, Al Reed, and Angelica Ramirez.

- Reviewed and corrected minutes from last meeting
- TF members asked for copies of the assessment from last summer's retreat to be sent by email to them
- The TF received an update from Dan on the status of assessing the 2008-2011 Strategic Plan as follows:
 - 67% of 36 objectives are completed or ongoing
 - 25% of 36 objectives are in progress
 - 8% of 36 objectives are forwarded to the next planning cycle
- Results of the Core Values survey were distributed
- It was suggested that the TF prepare for the planning retreat by creating a worksheet that would help retreat participants to form objectives
- It was suggested that the TF use the 90 min at the beginning of the retreat to provide participants with the information that would help complete the tasks of the day, e.g., background on strategic planning, what the necessary components of strategic planning are, what is an objective, etc.
- TF members were asked to participate in ongoing discussion about the process and prepare for the next meeting.
- The following questions should be asked of each TF member via email:
 - Do you see any results of the core values survey which indicate a shift in core values? If so, what?
 - Do you see any results of the core values survey which indicate a shift in strategic goals? If so, what?
 - Do you see any results of the core values survey which indicate a shift in ISLOs? If so, what?
 - Do you (as TF member) believe changes should be made to the core values? If so, what and on what basis?
 - Do you (as TF member) believe changes should be made to the strategic goals? If so, what and on what basis?
 - Do you (as TF member) believe changes should be made to the ISLOs? If so, what and on what basis?
 - What processes should be used in developing this strategic plan? Please list any sources you may have, or experience at another institution that would lead you to make these suggestions.
- Next meeting will be in the VCR on July 7th from 10am—noon.