

Los Angeles Southwest College
Strategic Planning Committee (SPC)
Minutes of October 19, 2009
PCR
1:00 – 2:30 pm

Members Present: Dan Walden, Sabrena Turner-Odom, David Romero, Sandra Lee, Robert Ebow, LaShawn Brinson, Tamura Howard, Greg Sandoval, La Vonne Hamilton, Mary Callahan, Allison Moore, David Romero, C Buggage

Members Absent: Marian Ruane, Reggie McCoy, Valorie Smith, Yvette Tucker, Kathaleen Stiger

- 1. Call to Order:** Meeting called to order by co-chair, Dan Walden
- 2. Approval of Agenda:** Agenda approved as written
- 3. Guest speakers:** None
- 4. Approval of Minutes from previous meeting:** Minutes from 09.21.09 meeting approved as written.

Old Business

- The Educational Master Planning Committee (EMP) has been activated and co-chair, Allison Moore, has met with President Daniels to collaborate on the development of committee members. The administrative co-chair is Mary Callahan, and additional members will be presented to the SPC when completed.
- Chairs, community members, and administrators of the Mission Review Committee are in place. One additional faculty member is needed as well as three classified reps and two ASO reps.
- The final draft of the ICOP will be forwarded to College Council on November 2nd with suggested changes in language by SPC members.
- The composition of the Planning Process Orientation and Training task force is as follows: D. Walden, S. Turner-Odom, G. Sandoval, C Buggage, and the Program Review chair.

New Business

- The task force for revising the planning cycle will include three SPC members: Greg Sandoval, Allison Moore, and Tamura Howard. Dr. Daniels, all department chairs, and all program managers are also a part of this task force.

- A meeting with all committee chairs will take place on Monday, October 26th at 1:00pm to discuss the importance of campus committees and their functions. One important goal is to align committee goals with the campus strategic plan and mission statement. This meeting will also outline responsibilities of committee chairs and co-chairs.
- The Student Engagement Survey's (CCSSEE) deadline for commitment is November 1st. The purpose of the survey is to obtain data to drive planning activities to engage students more effectively. Once approved, the SPC will seek approval from College Council to refer this survey to the Student Success Committee.
- Due to time restraints, the following items will be discussed at our next meeting on November 16th.
 1. Create model for reporting and writing the next accreditation report
 2. SLOs need to be in a matrix tied to the accreditation standards and the college strategic plan (forward to SLO committee)
 3. College needs to assess its GE program (who does this go to?)
 4. College needs to conduct a faculty/staff climate survey tied to the accreditation Standards

5. Adjournment: Meeting adjourned at 2:40pm

Next meeting: Monday, November 16, 2009 at 1:00pm in PCR