

Los Angeles Southwest College
Strategic Planning Committee (SPC)
Minutes of September 21, 2009
PCR
1:00 – 2:30 pm

Members Present: Dan Walden, Sabrena Turner-Odom, David Romero, Valorie Smith, Sandra Lee, Robert Ebow, LaShawn Brinson, Yvette Tucker, Tamura Howard, Greg Sandoval, Kathaleen Stiger, LaVonne Hamilton, Mary Callahan

Members Absent: Allison Moore, Maisha Jones, Marian Ruane, Reggie McCoy

Guests: President Daniels

1. Call to Order:

Meeting called to order by Co-Chair, Dan Walden

2. Approval of Agenda:

Agenda approved as written

3. Approval of Minutes from previous meeting:

Minutes from SPC Planning Retreat approved as written

4. Greetings from Dr. Daniels:

Dr. Daniels explained the importance of planning and budgeting to the committee and thanked every member for taking on such a laborious commitment. He gave an aggressive outline of tasks ahead for the committee to put into action. Emphasis was placed on making a connection between planning, accreditation, and budget, organizing committees by documenting the work they do and evaluating the work, reviewing the cycles for planning, reactivating the Mission Review and Educational Master Plan committees, updating the functional map and its relation to the district and college, and evaluating the effectiveness of the institution. He described the work of the SPC as a "labor of love".

5. New Business

- Approval from senate needed to change SPC and Budget committee membership to include one member from Local 721, and one from Classified Managers, Program Managers, Local 45 Crafts, and Local 99 SEIU who will choose the designee.
- 09-10 ICOP will be sent to the campus community for changes/edits during the upcoming week. Suggestions should be submitted immediately. Following the editing period, the ICOP will be sent to SPC and members will vote thereafter. The ICOP will immediately be sent to College Council after it's approved by the SPC.

- The SPC's 2009-10 timeline was reviewed and although there is much to complete in a limited time frame, the committee agreed to push forward with completing the action items established at the planning retreat in August.
- The Program Review and Non-Instructional Program Review committees will be asked to assist in the Planning Process Orientation and Training. There were no volunteers today, but a representative from classified will be appointed.
- The planning and budgeting process and the operation and status of institutional committees were reviewed with a power point presentation. The two committees that require immediate reactivation are Educational Master Plan and Mission Review.
- Future SPC meeting dates are the 3rd Monday of each month from 1:00-2:30 in the PCR.
- Non-committee speakers will be given 5 minutes at the beginning of each meeting to address the committee.

6. Adjournment

Dan Walden adjourned the meeting at 2:30 pm.

Next Meeting: Monday, October 17, 2009