LOS ANGELES SOUTHWEST COLLEGE

STUDENT LEARNING OUTCOMES (SLO) COMMITTEE

Minutes
11/4/04

Present:
Mara Bentley, Djessica Harris, Loan Le, Eromo Kelbisow, Nouha Toure, Lisa Tousant, Dan Walden, Igor Daza, Scott Thayer, Allison Moore, Leticia Barajas, Leige Henderson, Glenn Yoshida, Earnestine Thomas-Robertson, Marian Ruane, Jose Robledo, Linda Larson-Singer

1. Welcome & Introductions
   Glenn Yoshida opened the meeting at 3:10 pm in the President’s Conference Room. All members were introduced and welcomed.

2. Approval of Minutes
   The minutes of 10/14/04 meeting was reviewed, corrected (Lisa’s last name should be Tousant), and approved (M/S/P).

3. Approval of Agenda
   The agenda was approved by consent with no further modifications.

4. Definition of Student Learning Outcomes (SLO) and Examples
   Homework from the last meeting was to share definitions of an SLO and provide an example from an academic discipline or student service area. Committee members discussed their definitions and examples. Lisa Tousant, Leige Henderson, and Djessica Harris distributed written definitions on paper. Common attributes were recorded and discussed. Dan Walden provided the committee with *A Guide to Writing Student Learning Outcomes SLO’s*, a document from LA Harbor College. Glenn Yoshida will draft a definition of SLO based upon common attributes and provide committee members with the draft before the next meeting.

5. Survey to Student Services Areas (RE: SLOs)
   Scott Thayer developed a survey requesting student outcome information and distributed it to student services offices. The results of the surveys were reported from Financial Aid, CRT, Talent Search, Career Services, EOP&S, and Cal Works. Most of the outcomes dealt with students’ understanding of college processes and required forms. These outcomes can provide the basis for SLO development in the future.

6. Adjournment
   The meeting was adjourned at 4:30 pm. G. Yoshida distributed copies of 2 reading materials (*An Assessment Framework For the Community College*, developed by League For Innovation and *Plan for Implementing Campus-Wide Course and Program Assessment*, written by Janet Fulks of Bakersfield College) for the next meeting. Dan Walden volunteered to bring refreshments to the next meeting on 11/18/04.

Respectively submitted by G. Yoshida