### Meeting attended by:

**Executive Committee:** Leonard Apenahier, Darren Cifarelli  

**Departmental and other Representatives:** James Hicks, LaShawn Brinson, Lisa Ford, Lernik Saakian, Neil Mantena  

**Other Faculty and Guests:** Zekarias Dammena, Jerome Roberts, Deyanira Elias, Majid Haghoo, Altaire Callender, Mylo Egipciaco, Naja El-Khoury, Kristine Wright, Miya Walker.

### Absent from meeting:

**Executive Committee:** JoAnna Mrava, Phillip Jones-Thomas, Guadalupe Ramos, Hassan Elfarissi, Allison Moore, Tamura Howard  

**Department and Other Representatives:** Jon Bremen, Sioban Dillon, Phillip Jones-Thomas, Linda Brady, Heidi Tatum, Catherine Azubuike, Angela Jenks

### Guests:

Miya Walker

### Date:

3/26/13

### Time:

11:00-12:30

### Location:

SSEC 201-A

### Minutes submitted by:

Darren Cifarelli

### Agenda Topics

#### Topic #1: Call to Order
- Meeting called to order at 11:25

#### Topic #2: Approval of Agenda and Previous Minutes:

#### Title of Handouts

**Academic Senate Meeting Minutes, 3 sets (2.12, 2.26, 3.12)**  
- All approved

**Academic Senate Agenda (3/26)**  
- Approved with minor changes (added guest speaker Miya Walker).
**Topic #3:**

Noticed Motions / Action Items
(Note: Please send any noticed motions to the Academic Senate Secretary, Darren Cifarelli, by the Thursday prior to each meeting).

- **Approval of New Reassigned Time Allocation for Senate Officers, effective July 1 after election**
  - **Old:** Total 0.8: President 0.4; VP 0.1; Sec. 0.2; Treasurer 0.1
  - **New:** Total 1.0: President 0.5; VP 0.2; Sec. 0.2; Treasurer 0.1
  - **Discussion:** The new allocation does not impact committee chairs, whose allocation will be separate. Dr. Callender mentioned that the State Chancellor recently released $25 million for Professional Development, so perhaps those funds can be incorporated into the existing reassigned time for committee chairs.
  - **Approved Unanimously**

**Topic #4:**

Treasurer’s Report

- No treasurer’s report; however, in Mrava’s absence, Professor Hicks will be added to the Senate account, enabling him to collect and deposit dues; send a list of paid members (valid for entire fiscal year); and otherwise manage the account if any withdrawals are needed.

**Topic #5:**

Guest Speakers:

**Miya Walker, PIO**

Miya discussed website policies. She works in conjunction with department chairs to develop website content. Some format changes are regulated by departments; others standardized. The web development team, which Miya manages, also helps with this. Regarding faculty webpages, contact info is required; everything else is up to individual faculty members to decide, but may include pictures, lecture notes, syllabi and/or resources. As there are 67 full-time faculty, Miya will design a faculty page template with room for a bio, so please consider writing a one-page blurb about yourself and your experience. She is available to help you develop your bio. Note that any copyrighted material requires permission. Our social media is a reflection of the campus. Feel free to email Miya with any questions or concerns.

**Topic #6:**

Accreditation Report:

- No report

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Leonard Apenahier

Joanna Mrava / James Hicks

Miya Walker

Allison Moore
**Topic #7:**  
**President’s Report –**  

From Leonard:

I. The Food Services Committee (the committee that is reviewing the RFP to provide Café type food services at LASC) met on March 13, 2013 and rated the only proposal submitted for LASC on guidelines provided by the District. The next step is to schedule a visit to a restaurant owned and operated by the responder of the RFP.

II. As you know, several campus-wide forums are under way to educate the campus community of the Accreditation Report that was submitted to ACCJC in preparation for their visit. Please attend a meeting.

**Topic #8:**  
**Chair of Chairs Report --**  
- No report  

**Topic #9:**  
**Student Learning Outcomes Committee Report –**  
- No report  

**SLO Spotlight:**  
- None  

**Topic #10:**  
**Curriculum Committee Report –**  
- No report  

**Topic #11:**  
**Program Review Committee Report –**  
- No report  

**Topic #12:**  
**Budget Committee Report –**  
- No report  

**Topic #13:**  
**Student Success Committee Report –**  
- No report  

**Topic #14:**  
**AFT Report –**  
- No report  

**Topic #15:**  
**Old Business**  
- None  

Leonard Apenahier
<table>
<thead>
<tr>
<th>Topic #16: New Business</th>
<th>Leonard Apenahier</th>
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<tbody>
<tr>
<td>• Smoking on Campus Policy</td>
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<td>• SLO Coordinator Position</td>
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<td>• Educational Master Plan</td>
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<td><em>All tabled due to time constraints.</em></td>
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<tr>
<th>Topic #17: Discussion Items</th>
<th>Leonard Apenahier / LaShawn Brinson</th>
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<td>• Regarding the forthcoming Education and Teacher Qualification and Minimum Qualifications for Child Development vote at the state level, LaShawn urged all voting senate members to vote against the changes to the minimum qualifications as the proposed change excludes MA degrees in Child Development.</td>
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**Topic #18:**

Other Standing Committee Reports:

A. Committees, Academic Senate, (Vacant) Vice President  
   -No report given

B. Distance Learning Committee, Angela Cranon-Charles  
   -No report given

C. Nominations Committee, Majid Haghoo, Hassan Elfarissi, James Hicks  
   -No report given

D. Achieving the Dream, Sabrena Turner-Odom  
   - No report given.

E. District Academic Senate, Leonard Apenahier, Guadalupe Ramos  
   -The DAS is offering a District Discipline Day at Valley College, which is worth participating in. See emails for details. Also, the DAS has updated the constitution. We still need two more votes for DAS; see Leonard if interested.

F. Travel Committee, Kathi Cliff [Monthly Report]  
   -No report given

G. Facilities Planning Committee, (Linda Brady)  
   -No report given.

H. Technology Committee, Carolyn Magee  
   -See handout for report. The Tech Committee is working on aligning the college’s specific Tech plan with the District's broad Tech plan. Student district emails will be live after Spring Break. There will be no elimination of college administrative email accounts; faculty will keep theirs, and can forward district emails to their faculty accounts. The district will create listservs based on SIS system info.

I. Sheriff Department, Officer Dupree  
   -No report given.

J. Maintenance Department, Randy Craig  
   -No report given

K. Department Reports:  
   - None

**Topic #19:**

Announcements  
- None.

**Topic #20:**

Open Forum  
- None

**Topic #21:**

Adjournment:  
- Adjourned 12:30

Next Meeting: 4/9/13; Location: SSEC 201-A