

LASC PUBLIC HEALTH HAZARD (PANDEMIC)  
PROCEDURAL CHECKLIST

**COMMON COMMAND FUNCTIONS APPLICABLE TO ALL ELEVATED INCIDENTS**

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|--|---|
| <input type="checkbox"/> Establish command and control of the incident | <input type="checkbox"/> Notify ESC (213) 840-4447            |
| <input type="checkbox"/> Make notifications to students and staff      | <input type="checkbox"/> Notify Public Relations 323-241-5401 |
| <input type="checkbox"/> Notify College admin staff                    |   |

**LASD**

- Complete survey of the College, looking for injuries, damage to buildings and other hazards.
- Evacuate campus (if needed and ordered by college president)
- Secure affected area
- Advise LA Fire
- Advise Department of Public Health (assist as needed)
- Maintain security over entry to college/closed area

**COLLEGE STAFF/STUDENTS**

- Activate a command post
- Request College Sheriffs respond to command post
- Make determination to resume or cancel classes
- Provide updates to students
- Obtain resources to assist
- Assist with building/campus evacuations (if required)
- Follow the Pandemic SOP

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