



ACADEMIC RENEWAL PETITION

Office of Admissions and Records

OFFICE USE ONLY

A&R Asst. _____

Date _____

Student Last Name _____ First Name _____

Student ID # _____ Date of Birth _____ Phone Number _____

LACCD Student Email _____@STUDENT.LACCD.EDU

Student Signature _____ Date _____

ACADEMIC RENEWAL: Academic Renewal Policy allows up to a maximum of 30 units of coursework taken within the LACCD for which grades of D or F were received to be removed from a student's grade point average calculation if the requirements below are met. The original grade will still appear on the transcript with a notation indicating academic renewal has been granted.

REQUIREMENTS: Students must have achieved a grade point average of 2.5 in their last 15 semester units, or 2.0 in their last 30 semester units completed at any accredited college or university, and at least one calendar year must have passed since the course work to be removed was completed.

Please read conditions of Academic Renewal on page 2 of this form.

List course(s) requested to be removed from academic Grade Point Average (GPA)

Course Name and No.	Section Number	Semester	Year	Grade	Units

(Form requires LASC Counselor signature; Please allow 10 working days for processing)

Counselor's Signature _____ Date _____

Qualifying GPA _____ 15 Units 30 Units

List other colleges attended in which the last 15 or 30 units were completed: *Official transcripts of all Non-LACCD institutions attended or presently attending must be mailed or electronically submitted by the institution directly to Los Angeles Southwest College Admissions Office prior to submitting this petition. Hand delivered transcripts are not acceptable.*

- _____
- _____
- _____
- _____

FOR ADMISSIONS OFFICE USE ONLY

Approved Denied Student Notified Viatron 1 Year New GPA _____

NOTES _____

Evaluated and Processed by _____ Date _____

ACADEMIC RENEWAL

COURSES USED FOR AWARDED DEGREE OR CERTIFICATE CANNOT BE ACADEMICALLY RENEWED.

Instructions:

- 1. Fill out form completely.**
- 2. Have a counselor review and sign the form.**
- 3. Submit to the Office of Admissions and Records for processing**
- 4. Non-LACCD official transcripts must be file prior to submitting petition.**

Transcripts on File: Official transcripts from all institutions in which the last 15 or 30 units were completed need to be mailed directly from the institution to the Office of Admissions at Los Angeles Southwest College. Hand delivered transcripts are not acceptable.

Permanent record will show application of this policy by parentheses placed around grade, units, and grade points the grade parenthesis will be asterisked and the following notation placed at the first available space below listing of all removed course work.

BOARD RULE 6705 ACADEMIC RENEWAL

Students may petition for an academic renewal action in order to alleviate substandard academic performance under the following conditions:

- A. Students must have achieved a grade point average of 2.5 in their last 15 semester units, or 2.0 in their last 30 semester units completed at any regionally accredited college or university, and
- B. At least one calendar year must have passed since the course work to be removed was completed.

Granted, Academic renewal shall result in:

- A. Eliminating up to 30 semester units of coursework taken within the Los Angeles Community College District from consideration in the student's cumulative grade point average, and
- B. Annotating the student academic record to note which courses have been removed through academic renewal. Academic renewal actions are irreversible.

Graduation honors and awards are to be based on the student's cumulative grade point average for all college work attempted.

Title 5, C.C.R., Section 55046

Amended 08-05-15 (NOTE: Former Board Rule 6705 ("GRADES AND GRADE CHANGES") is hereby replaced by Board Rule 6705 ("ACADEMIC RENEWAL"), formerly numbered as Board Rule 6700)