

LOS ANGELES SOUTHWEST COLLEGE
EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

Guided Pathways Student Ambassador

10-20 Hours/weekly, \$14.49 Hourly



DEADLINE DATE TO FILE: October 30, 2020

ISSUE DATE: October 14, 2020

Office: Student Services

Office Line: (323) 241- 5243

Email: lasc-gp@laccd.edu

Los Angeles Southwest College (LASC) is looking for a Guided Pathways Student Ambassador (GPSA) to work on the college's implementation of the Guided Pathways framework. Guided Pathways is governed by the Los Angeles Southwest College Academic Senate. GPSAs are an integral part of the Guided Pathways team. GPSAs offer recommendations for design and implementation of Guided Pathways. Each Guided Pathways Student Ambassador will receive direct supervision from the Guided Pathways Faculty Facilitators and receive guidance from the Guided Pathways Steering Committee Tri-chairs.

Position Description:

The Guided Pathways Student Ambassador position is a paid leadership opportunity for students who are dedicated to serving and representing LASC. The selected GPSA will join our team of Faculty Facilitators and campus leaders to engage students, faculty, and staff throughout the college in dialogue and implementation of Guided Pathways. GPSAs will facilitate their GP Student Ambassador Workgroup as part of the Guided Pathways Steering Committee. GPSAs work closely with campus standing committees. GPSAs assist with creating pathways for student success and take ownership of the responsibility to ensure that students feel identified with our Guided Pathways Student Ambassador as a community at LASC.

Duties and Responsibilities:

- Serve as a student representative on the GP Implementation and Success teams.
- Work collectively with the GP Career and Guidance Counselor(s) (CGCA)
- Work as an inquiry group to help improve college function and processes.
- Attend Guided Pathways Steering Committee meetings and contribute ideas for the activities and events designed to implement Guided Pathways at Los Angeles Southwest College.
- Assist in organizing focus groups, taskforces, and campus forums.
- Assist with promoting and increasing student involvement with campus events/activities and opportunities related to Career and Academic Pathways.
- Make presentations and solicit input on shared governance committees, standing committees, student engagement and department and pathway meetings throughout the college.
- Responsible for incentives, promotional materials to encourage student and faculty engagement.
- Develop a video on student testimonial reflecting college experience.
- Inform public, student, faculty, and classified staff on Guided Pathway framework.
- Contribute to any required reports for the college/state on Guided Pathways progress.
- Attend training session on and off campus as opportunities arise.
- Perform other related duties as may be assigned.

Qualifications:

- Must have a semester and cumulative GPA of at least 2.5 on a 4.0 scale.
- Must be a currently enrolled Los Angeles Southwest College student.
- Must be currently enrolled in at least 6 units or be registered for 6 units in the semester prior (if starting during summer session).
- Demonstrate strong communication (written and verbal) and interpersonal skills.
- Exhibit leadership, initiative, dependability, discipline and enthusiasm.
- Volunteer work experience within the community would be desired but not required.
- Exhibit strong team leadership skills.
- Digital Literacy and Student Canvas Certification preferred.
- Experience with Prezi, Canva and other digital presentation platforms preferred.
- Demonstrate sensitivity and understand of diverse backgrounds of community college faculty, staff, and students, including, but not limited to, academic, socioeconomic, ethnic, and gender.

Term and Compensation:

With the support of Guided Pathways funding, the position will commence Fall 2020 and may be renewed annually through Spring 2022, or later if additional funding is available. The Student Ambassador position is offering 10-20 hours weekly at \$14.49 hourly. Both full – time and part – time students are encouraged to apply.

Application Procedure:

If you are interested in becoming one of the Guided Pathways Student Ambassadors, you will need to submit a completed application, transcript for consideration to lasc-gp@lasc.edu.

After review of application materials by the selection committee, a limited number of candidates will be conducted via email for an interview, possibly within a few days after application deadline. Notification regarding the advancement in the selection process will be provided to each applicant.

Individuals protected by the Americans with Disabilities Act (ADA) may request an accommodation in the selection/interview process with at least three – business day’s prior notice. Documentation of the need for accommodation may be requested.

Immediate filing is recommended. For questions regarding the application process, please contact the Dean of Student Services, Los Angeles Southwest College at (323) 241-5243.

Employment is contingent upon verification of qualifications. Position is contingent upon available funding. LASC reserves the right to modify and/or withdraw this position any time.

Equal Employment Policy: The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified candidate for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices including recruitment, hiring, placement, upgrading, transfer, demotion, and treatment during employment, rate of pay or other forms of compensation, selection of training, layoff or termination. A vigorous equal employment opportunity program will be maintained to ensure diverse work force and to achieve expected representation of qualified members of underrepresented groups through the implementation of specific result – oriented plans and procedure (Board Rule 101301). Los Angeles Southwest College is an Equal Opportunity Employer.